

Staff Nurse (RN)

Desert Senita Community Health Center is seeking a Staff Nurse (RN) to join our team. Desert Senita Community Healthcare is a Federally Qualified Community Health Center (FQHC), with 2 sites in Ajo and Arizona City.

PURPOSE

Under the direct supervision of the Population Health Manager, overseen by the Chief Medical Officer (CMO), within established policies and procedures, the incumbent performs the following. The RN provides nursing care to Desert Senita Community Health Center (DSCHC) patients and assists DSCHC medical providers.

ESSENTIAL FUNCTIONS

- Maintains Employee Health records.
- Assists with Workman's compensation records.
- Assists in Chronic Care Management (CCM).
- Maintains Health Information Exchange (HIE).
- Maintains Inventory and Supply during ordering.
- VFC Coordinator- Vaccine Ordering and inventory. Inventory management for all vaccines including Vaccine for Children (VFC) and Arizona State Immunization Information System (ASIS).
- Utilizes the nursing process to provide direct nursing care within scope of license or certification according to Arizona State Nurse Practice Act, other regulatory agencies, and clinic policies and procedures.
- Documents procedures, medications, delivery of care, and pertinent information regarding nursing care rendered to the patient.
- Provides patient education and teaching.
- Actively supports and participates in chronic disease collaborative(s) and/or other re-engineering and quality improvement efforts, including testing and implementation of changes as appropriate.
- Wound Care: applies and removes dressings under the direction of the provider.
- Conducts hearing, vision, spirometry, and EKG testing.
- Obtains accurate patient vital signs- Reports out of range results to provider.
- Performs point of care testing.
- Takes messages, generates tasks, and assists providers with return phone calls to patients.
- Maintains patient confidentiality.
- Attends meetings as requested.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS

- Demonstrated knowledge of organizational policies, regulations, and procedures to administer patient care
- Demonstrates knowledge of medical equipment and instruments to administer patient care
- Demonstrated ability in preparing and maintaining records, including electronic records, and responding to correspondence
- Demonstrated ability in establishing and maintaining effective working relationships with patients, medical staff, and the public
- Demonstrated ability to handle multiple tasks efficiently and to react calmly in emergency situations
- Graduate of an accredited school of professional nursing
- Arizona certification or license as an RN
- Two (2) years of clinical experience in a health center and/or public health setting preferred
- Cardiopulmonary resuscitation (CPR), Advanced Cardiac Life Support (ACLS) certification, intravenous therapy certification required

WORKING CONDITIONS/PHYSICAL REQUIREMENTS

- Air-conditioned office
- Considerable work on desktop computer
- Frequent interruptions in routine
- Considerable sitting required
- Some infrequent travel required

This is a general description of the kinds of duties and responsibilities that are performed by employees who have this title. It shall not be construed as an all-inclusive determination of the specific duties and responsibilities of any particular position. It is not intended in any way to limit the right of any supervisor to assign, direct and control the work of employees under his/her supervision.

In any organization or job, changes take place over time. Although an effort will be made to keep job-related information current, this is not an all-inclusive list of job responsibilities. Ajo Community Health Center, d.b.a. Desert Senita Community Health Center reserves the right to revise or change job duties and responsibilities as the business need arises. In compliance with EEOC 29 CFR part 1630, if the essential functions of this position cannot be performed in a satisfactory manner by the employee, further accommodations shall be made if it does not constitute undue hardships upon this organization.

Desert Senita Community Health Center (DSCHC) will recruit, hire, train, and promote persons in all job titles without regard to age, color, disability, gender (including gender identity), marital status, national origin, race, religion, sex, sexual orientation, veteran status, or other status protected by applicable law. In addition, all personnel actions such as compensation, promotion, demotion, benefits, transfers, staff reductions, terminations, reinstatement and rehire, company-sponsored training, education and tuition assistance, and social and recreational programs will be administered in accordance with the principles of equal employment opportunity.