

## **Pharmacy Technician – Arizona City**

Desert Senita Community Health Center is seeking a Pharmacy Technician to join our team in Arizona City. Desert Senita Community Health Center is a Federally Qualified Community Health Center (FQHC), with 2 sites in Ajo and Arizona City.

### **The ideal candidate will have the following education and experience:**

- Minimum of a high school diploma, GED, or equivalent
- Ability to complete a training program prescribed by state board rules.
- Obtain and maintain an active license as a Board-Certified Pharmacy Technician with the Arizona State Board of Pharmacy within the time period allowed by the Board of Pharmacy.
- Demonstrated ability to bill and resolve questions regarding third party insurance billing.
- Ability to read and understand instructions and read, understand, and write short correspondence and memos
- Capable in presenting information in one-on-one and small group situations to patients
- Ability to perform mathematical calculations to determine rates and dosages
- Ability to use a computer terminal and point of sale system to perform job activities at a proficient level
- Bi-lingual in English and Spanish preferred.

### **The ideal candidate will also possess the following knowledge, skills, and abilities:**

- Accept, prepare and deliver prescriptions accurately and courteously
- Maintain ethical and professional competence to Board of Pharmacy legal standards
- Address and treat co-workers with respect
- Follow Desert Senita Pharmacy's Code of Conduct
- Keep work area clean and free of distractions
- Report any environmental or personnel concerns to supervisor promptly
- Report fraud, waste or abuse concerns to supervisor promptly
- Adhere to both state and federal Pharmacy regulations and facility policies including but not limited to HIPPA and Compliance
- Maintain workflow to optimize production and eliminate errors
- Report any injuries to supervisor promptly
- Attend meetings as requested
- Other duties as assigned

**For questions, please contact HR at [HR@desertsenita.org](mailto:HR@desertsenita.org).**

**To apply, complete and submit our online application and upload your cover letter and resume, [www.desertsenita.org](http://www.desertsenita.org).**

***As a condition of employment, DSCHC employees are required to qualify for an Arizona Level One Fingerprint Clearance Card***

*Desert Senita Community Health Center (DSCHC) will recruit, hire, train, and promote persons in all job titles without regard to age, color, disability, gender (including gender identity), marital status, national origin, race, religion, sex, sexual orientation, veteran status, or other status protected by applicable law. In addition, all personnel actions such as compensation, promotion, demotion, benefits, transfers, staff reductions, terminations, reinstatement and rehire, company-sponsored training, education and tuition assistance, and social and recreational programs will be administered in accordance with the principles of equal employment opportunity.*